## A-19012/01/2016-Admn.(L&DO)/679 Government of India Ministry of Housing and Urban Affairs Land & Development Office

Nirman Bhawan, New Delhi Dated: 24<sup>th</sup>July, 2019

## OFFICE ORDER

The competent Authority has accepted the notice for Voluntary retirement dated 06.05.2019 tendered by Ms. Manju Bala Saxena, Sr. Accounts Officer in the Land & Development Office, New Delhi under Rule 48-A(1) of CCS (Pension Rules), w.e.f 05.08.2019 (AN) and accordingly her name stands struck off from the rolls of this office (L&DO) w.e.f 05.08.2019(A.N).

(Rajanish Kumar Jha) Dy. Land & Development Officer(Admn)

To,

The Pay & Accounts Officer(Sectt.)
Ministry of Housing and Urban Affairs,
5<sup>th</sup> Floor, B – wing
Nirman Bhawan, New Delhi

## Copy to:

- US(Admn.), Ministry of Housing and Urban Affairs, Nirman Bhawan, New Delhi
- 2. Sr. Accounts Officer, Group 'B' Section, O/o CGA Mahalekha Niyantrak Bhawan, INA, New Delhi.
- 3. Principal Accounts Office, Ministry of Housing & Urban Affairs, 'F' Wing, Nirman Bhawan, New Delhi for info w.r.t your O.O No. 168/2019 dated 14.06.2019.
- 4. The Principal Director of Audit, Economics & Service Ministries, AGCR Building, I.P Estate, New Delhi.
- Ms. Manju Bala Saxena, Sr. A.O with the request that she should deposit her Identity Card & CGHS Card etc. immediately on her retirement.
- Section Officer, Coord. M/o Housing and Urban Affairs, Nirman Bhawan, New Delhi – With request to include her name in to forthcoming "Farewell Ceremony" on 31.07.2019.
- 7. Bill Group (2 copies)
- 8. Service Book of the Officer Concerned.
- 9. Assistant dealing with Identity Card/CGHS Card/Budget.
- 10. P.A. to L&DO.
- 11. NIC with request to upload the order on website.