

F.No.20016/1/2019/CDN/259
Government of India
Ministry of Housing & Urban Affairs,
Land & Development Office
Nirman Bhavan, New Delhi.

dt- 24-07-19

Office Memorandum

Subject : Updation of Office Manual

It has been decided to constitute a Committee to review the office manual and bring it upto date by incorporating new policy decisions and orders issued in the interregnum and delete provision which has outlined its utility. The composition of the committee will be as under:

- 1) Shri S.K. Babbar, Dy. L&DO
- 2) Shri Yogesh Kumar, Supdt.
- 3) Shri Vimal, Supdt.
- 4) Smt. Sujata Wadera, Supdt.

2. The Committee will submit draft Manual within one month of its constitution.

This issues with the approval of JS(A, L&E).


(S.K.Babbar)
Dy.Land & Development Officer.

To

1. All Officers/Sections.
2. Guard File/CDN
3. NIC to upload on the website
4. PS to L&DO