

No.D-19016/02/2017-Admn.(L&DO)/371
Government of India
Ministry of Housing and Urban Affairs
Land & Development Office
Administration Section

Dated 11/06/2020

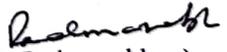
NOTICE INVITING RE-TENDER

Sub:- Quotation for AMC for maintenance, contract maintenance (i.e. Hardware & Software of the Computer, Servers, Printer Lap Top Scanner, UP (comprehensive with parts) etc in the Land & Development Office for the period from July/August 2020 to June/July 2021

Sealed quotations are invited from registered/ reputed firms for award of annual maintenance contract for Comprehensives maintenances (i.e. Hardware & Software) of the 114 Computers, Servers, 72 printers, LapTop, 31Scanner, 59 UPS (Comprehensive with Parts) etc. in the land & Development Office for the period from March/April 2020 to March/April 2021, on the terms and conditions mentioned at Annexure-I. Firms interested to undertake the above mentioned work, may please submit sealed quotations addressed to Land & Development Office, Nirman Bhawan, New Delhi-110001 and deposit the same in Admn. Section, Room No.635 'A' Wing, latest by 3.30 PM on 23.6.2020. The bids will be opened at 4.00 PM on 23.6.2020 in Sr. Accounts Officer's room no. 615 'A' Wing, Nirman Bhawan, New Delhi-110001. The quotations should be accompanied with 'Earnest Money' of Rs. 20,000/- (Rupees Twenty Thousand only) through e-payment/RTGS/NEFT, net banking in receipt A/C N007010200032948 Axis Bank IFSE Code UTIB0000007 in favour of PAO(Sectt.) must accompany the quotation letter. Quotation received without Security Deposits' money will not be considered. Security Deposits money received from the Tendered will be returned to unsuccessful bidders without interest immediately after the process of selecting the awardee is over the other requisite document mentioned above shall be accompanied with quotation letters.

The envelop should be subscribed "QUOTATIONS for Repair / replacement / Maintenance of Computer, Servers, Printer Lap Top Scanner, UP (comprehensive with parts) IN LAND & DEVELOPMENT OFFICE FOR THE PERIOD FOR ONE YEAR DURING 2020-2021."

Yours faithfully,


(S.Padmanabha)

Dy. Land & Development Officer

Copy to:

1. Computer Cell NIC, L&DO for publishing the invitation for quotation in L&DO website.
2. Notice Board for (L&DO).

TERMS AND CONDITIONS:

1. The period of contract will be one year. L&DO may extend the contract on the existing rates and Terms & Conditions if the services of the firm are found satisfactory. L&DO, however, reserve the right to terminate the contract at any time without assigning any reasons therefore.
2. The firm should have worked for two years in two different Government Departments and it should have minimum total Annual Turn-over of Rs. 10,00000/- (Rupees Ten Lakhs) per year.
3. The Firm/Contractor should be registered with Delhi GST/Sales Tax Department/ VAT registration/Service tax registration/Income Tax certificate along with the tender document..
4. The work is to be carried out in the Office premises of L&DO at Nirman Bhawan.
5. Only such work which cannot be carried out in the office premises will be allowed to be done outside the office premises and no extra charge will be paid on such account.
6. No advance payment will be made in any case. .
7. One exclusive skilled Carpenter/technician will have to be deployed in L&DO on all working days during Office hours and in the urgency on holidays also, by the successful bidder for repair/maintenance of furniture items.
8. The successful tenderer will be required to deposit "Performance Security Deposit" of Rs. 10,000/- (Rupees Ten Thousand only) which will be refundable after 60 days on successful completion of contract. The performance Security Deposit will be forfeited if during the period of contract, the services of the contractor are found unsatisfactory in any respect or in the event of breach of contract by him before the date of maturity of the contract.
9. The bidder will indicate the complete address of their firm/office and residence along with telephone numbers and other related information strictly.
10. During the entire period of contract, no request for any increase in the rates on any account would be entertained and the performance would be reviewed from time to time. In case, the contractor fails to cope with the workload or does not render satisfactory service, the contract awarded to him shall be cancelled forthwith without giving any notice or without assigning any reason and his security deposit and payment due to the firm, if any, shall be forfeited. In such circumstances, the work will be got done from any firm in the field at the risk and cost of the firm awarded the contract and payment made for repair/maintenance on this account will be deducted from the pending bills or "Performance Security Deposit" of the firm. In this connection, the decision of L&DO shall be final and binding on the contractor. .
11. If the work of the contractor is found unsatisfactory or 'Engineer/Technician deployed by the successful firm is not punctual and regular, penalty amounting to Rs. 500/- (Rupees Five Hundred) per day will be imposed on the firm and the same will be deducted from the pending bills/'Performance Security Deposit' of the firm and the contract can be terminated by L&DO at any time without assigning any reasons therefore. The decision of L&DO shall be final and binding on the contractor.
12. L&DO reserves the right to reject any quotation(s) in full or in part without assigning any reasons thereto.
13. GST tax if any shall be re-imbursed on production of original receipt.

While submitting the quotation for this work, the bidder will be deemed to have read, understood and accepted all the terms and conditions stated above.
